

DUQUESNE UNIVERSITY SCHOOL OF LAW

CAREER SERVICES OFFICE

900 Locust Street, 209 Hanley Hall, Pittsburgh, PA 15282

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JOB POSTING FORM

The Law School faculty strongly suggest that first-year Day Division students should not engage in any outside employment during their first year at the Law School, and strongly suggest that second and third year Day Division students should not engage in more than 20 hours per week of outside employment.

Duquesne University School of Law is committed to a policy against discrimination in employment based on race, color, national origin, gender, age, disability, sexual orientation, gender identity, religion, marital status, genetic history, or Veteran status. All of these classes and any other forms of discrimination are totally antithetical to the policy of the University. The services of this office are available only to employers whose standards and practices conform to this policy. TAP No.30

Employer Name: _____

Address: _____

_____ **Website:** _____

Phone: () _____ **Fax:** () _____ **Email:** _____

Contact Person: _____

Is this a "blind ad," i.e. employer name is not to be disclosed? Yes No

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Level of Experience (for students, please check all that apply):

Law Student: 1L (1D/1E/1P) 2L (2D/2E/3E/2P/3P) 3L (3D/4E/4P)

Law Grad: _____ **Years of Experience** _____ **Bar Required** _____

Position Title: _____

Job Description: _____

Salary: _____ **Hours (full- or part-time):** _____

Submit **Resume** **Transcript** **Writing Sample** **References** **Other** _____

How to Contact: **Mail** **Fax** **Phone** **Email** **CSO to collect and send**