

**DUQUESNE UNIVERSITY SCHOOL OF LAW  
POLICY OF RECIPROCITY**

1. The Duquesne University School of Law ("Duquesne" or "Duquesne Law School") will provide services only to students and alumni of other ABA-accredited law schools that permit in-kind access for Duquesne law students.
2. Duquesne Law School will individually consider each request for reciprocity and will ordinarily grant reciprocity on a one-to-one basis.
3. Reciprocity will be granted to each visiting student/alumnus for a period of three months beginning from the date of the original request. However, reciprocity privileges are not available from August 1 through November 30, or from December 22 through January 10.
4. Requests for reciprocity must be made in writing by the Career Services Office of the school of the visiting student/alumnus at least one week prior to the first visit by the student/alumnus. The request must include the name and address of the visiting student/alumnus, who must await Duquesne's written response to the reciprocity request before contacting Duquesne for services.
5. After receipt of a letter from Duquesne Law School granting reciprocity, visiting students and alumni must call the Career Services Office prior to the first visit to determine convenient office hours. Visiting students/alumni must identify themselves at each office visit.
6. Visiting students/alumni are permitted to use the resource materials of the Career Services Office, but no materials may be removed from the office.
7. The following services are not permitted under this reciprocity policy: counseling, responses to blind postings, resume referral, and participation in Duquesne Law School's on- or off-campus interview programs.
8. Visiting students/alumni who respond to job listings obtained through Duquesne Law School must indicate in each cover letter that the job listing was provided by Duquesne University School of Law under a policy of reciprocity.
9. Duquesne Law School reserves the right to adjust this policy of reciprocity where another law school has a more restrictive policy, or for those law schools where requests for reciprocity are significantly disproportionate to those from Duquesne Law School.