

## MEMORANDUM

**TO: Admitted Students**

**FROM: Professor Jan M. Levine, Director, Legal Research & Writing Program**

**DATE: July 14, 2017**

**RE: Legal Research & Writing Classes**

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On behalf of all the Legal Research & Writing Program Professors, I would like to welcome you to the Duquesne University School of Law. We look forward to your arrival next month and to meeting you in class.

The booklist and advance reading assignments are noted on the Registrar's webpage. You will find that we have posted PDF copies of the assigned chapters from two of the books, so please make sure you have completed the reading before August 17 and have all of the books in your possession.

As part of the distribution of students in the incoming class into sections of the Legal Research & Writing Course, we ask that you supply us with some information to avoid the appearance of possible assignment-based conflicts with other law students or persons in your life who have attended Duquesne recently. We need to know the full names of your law school roommates and the full names of any current or prospective family members (spouse, sibling, boyfriend/girlfriend, cousin, etc.) who will be entering the law school this year or who was a student in the law school beginning with the fall of 2007.

If any of those possible conflicts apply to you, please send me an e-mail note with the names of that person or persons (and the year of graduation from the law school), to [levinej@duq.edu](mailto:levinej@duq.edu). With that information, the Registrar can check for any possible conflicts, and we will make changes in section assignments. Thank you for your assistance.